

22 Kemmerlin Lane  
Beaufort, SC 29907  
843-525-6435  
[Membership@BJCRealtors.com](mailto:Membership@BJCRealtors.com)  
Updated June, 2024



### Membership Transfer Form

By signing below, the undersigned member certifies the following:

1. The Member is transferring his or her license to the following office:

Member Name & SC Lic#: \_\_\_\_\_

Previous Brokerage Name: \_\_\_\_\_

Previous Broker In Charge: \_\_\_\_\_

New Brokerage Name: \_\_\_\_\_

New Broker In Charge: \_\_\_\_\_

Do you belong to a Team: \_\_\_\_\_ If YES...

What is the Marketing Name of your team? \_\_\_\_\_

Who is the Team Leader? \_\_\_\_\_

List the members on your team: \_\_\_\_\_

Business Address: \_\_\_\_\_

Office Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Preferred Cell: ( \_\_\_\_\_ ) \_\_\_\_\_

Preferred E-Mail: \_\_\_\_\_

Office E-Mail: \_\_\_\_\_

Website: \_\_\_\_\_

2. The Member completed their transfer of his/her license with the South Carolina Real Estate Commission (LLR).

3. The information provided herein is true and complete, and the Member is hereby requesting that their Member record be updated.

4. **A \$50 Administrative Transfer Fee, paid by the Member, shall be due upon transfer. We accept Mastercard & Visa.**

5. To transfer listings between brokerages, please send Form 250 (Conditional Release from Listing Agreement) and a revised listing agreement to [MLS@BJCRealtors.com](mailto:MLS@BJCRealtors.com).

IN WITNESS WHEREOF, the undersigned has executed this agreement as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
NEW Broker In Charge Signature

\_\_\_\_\_  
Member Name (Print)

\_\_\_\_\_  
NEW Broker In Charge Name (Print)

#### For use by BJC R/LRMLS:

<input type="checkbox"/> BJC R / LRMLS Office Use Only	<input type="checkbox"/> LRMLS Only	<input type="checkbox"/> MMSI (confirm M1)	<input type="checkbox"/> Flex	<input type="checkbox"/> Supra	<input type="checkbox"/> Constant Contact	<input type="checkbox"/> BJC R Website	<input type="checkbox"/> ID123	<input type="checkbox"/> Member Report	
<input type="checkbox"/> Listings Transferred, if applicable									<input type="checkbox"/> Notification/Certified Mail